

WV Board of Landscape Architects Meeting November 13, 2020

The meeting opens at 11:00 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

11:00-11:05 Opening Statements and Old Business

Call to order at 11:01

Previous meeting minutes - Minutes from previous meeting Nathan motions to approve, John 2nds the motion. The previous meeting minutes are approved unanimously.

Treasurer's report - Beginning fiscal year balance: \$21,022, Ending cash balance as of November 2020: \$21,127 Total annual collections: \$3,975, Total annual expenditures: \$3,870, Net income for fiscal year: \$105.32. Nathan motions to approve the Treasurer's report, Jason 2nds the motion. The Treasurer's report is approved unanimously.

License renewals, COAs, and Roster – We have many more licensees than we have COAs. Kendra will cross reference licensees vs. firms so we can notify members that their firm needs a COA.

11:06-11:13 New Business

Kendra and John will email an expense report for review.

Expenses – CLARB is by far our biggest expense. We have paid for the 2020 meeting (not held due to COVID pandemic). That payment will be forwarded to 2021, we should attend 2021 and then wait until revenues improve.

We should also minimize meetings as much as possible to save expenses (it would be better practice to issue temporary licenses rather than hold a meeting just to approve 1 or 2 applicants).

New applications:

Philip Crawford – CLARB records have not been received, his temporary license is due to expire in December, the board will send a notification.

11:14 Public Comments

Public Comments - There are no public comments at this time.

11:14-11:16 Further Business

Next meeting – TBD likely 1st quarter of 2021.

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:16.